



Minutes of the 2017 Annual General Meeting of the Moose Lake Cottage Owners Association (MLCOA)

The 2018 Annual General Meeting of the MLCOA was held at Camp Moose Lake, Moose Lake Provincial Park on 1 September 2018 at 10:00a.m.

1. Call to Order

The meeting came to order at 10:06 with President Nichola Wigle presiding. Voting cards had been issued to representatives of those cottages in attendance with additional ones provided to proxy holders.

The President welcomed everyone making special mention of the friendly and helpful cooperation of the ownership of Camp Moose Lake in accommodating the Association's meeting.

She used the occasion to make note of the date also being Steve Roznowski's (Silver Birch Resort) birthday and to convey the sentiment of appreciation of many cottagers for the recent developments of the resort.

2. Quorum

Treasurer Pat Weiss reported that representatives of 44 cottages were represented of which 10 were by proxy. With the requirement of thirty cottages, including a quorum of the Executive Committee being met, a quorum was declared.

3. Adoption of an Agenda

President Wigle noted that a proposed agenda had been posted on the Association's website and that copies had been available at the registration desk. She then proposed the addition of item 6(b) "Friends of Moose Lake Provincial Park" under the heading Update on Matters arising from the minutes of the 2017 AGM.

It was moved by Dave Ennis and seconded by Doug Thiessen that the amended agenda be adopted.

MOTION CARRIED

4. Introduction of the Executive Committee



Nichola Wigle noted that as secretary David Graham had moved away from Manitoba; he was no longer the Association's secretary, and that Dave Ennis would take the minutes of the meeting.

She introduced the other members of the Executive Committee present

Wayne Hiltz – Vice President
Pat Weiss – Treasurer
Peter VanderLinden – Director East Side
David Morrow – Director East Side
Doug Thiessen- Director West Side
Past President- Verna Danylchuk

It was noted that West Side Director Dave Friesen had resigned during the year.

5. Minutes of the 2017 Annual General Meeting

The minutes of the 2017 meeting had been available from the Association's website and copies were provided at the meeting.

Nichola Wigle called for any concerns with respect to errors or omissions.

There being none it was moved by Wayne Hiltz and seconded by Jeff Wigle that the minutes of the 2017 Annual General Meeting, be adopted.

MOTION CARRIED

6. Update on Matters arising from the minutes of the 2017 AGM

a) Manitoba Provincial Park Cabin Owners Association (MPPCOA)

Nichola Wigle reported as follows on her participation as the MLCOA's representative on the Board of MPPCOA.

The past year has been very busy for the MPPCOA. Three more cottage associations have been added to the collective and it now has representation across more than 80% of all provincial park cottagers. Members continue to attend other cottage associations AGM's throughout Manitoba to share information and recruit new associations.



Currently the MPPCOA membership consists of the following associations of cottage owners:

Booster Lake; Duck Mountain Provincial Park; Grindstone Provincial Park; Hecla Heritage Village; Hecla North Shore; Long Lake; Whiteshell Provincial Park; Moose Lake Provincial Park.

The meetings with the Parks and Protected Spaces Branch of the Ministry of Sustainable Development (PARKS) have been remarkably open and collaborative working towards achieving a shared goal of a fair, transparent and sustainable model for the collection of cottage lease and service fees. Currently the moratorium on fees has been extended to July of 2020 as the parties work through the process.

MPPCOA has both an executive comprised of one representative from each Cottage Owners Association, (as listed above) this is the group that Nichola meets with. There is also a Working Group comprised of Parks staff and various cottagers with professional expertise in finance and policy development.

Parks meets monthly with the MPPCOA Executive as well as bi-weekly with the Working Group.

The parks representatives are senior level members:

Rob Nedotiafko, Director of PPSB

Kathy Blanchard, Manager, Parks Cottaging and Commercial Development

Scott Nickel, Head of cottage planning,

Bruce Mineault, Manger, Development and Operations

J.P. Perreault, Park Infrastructure/Capital Planner (finance)

The monthly Parks/MPPCOA Executive meetings work on crafting concepts that would form the new model of lease and service fees. These models are then taken to the Working Group that slots in the actual cost numbers so that we can make a real-time comparison between the models. Parks has been remarkably open with the expense reports within these meeting. Each model is then presented back to the Executive with pros and cons discussed.

Currently the joint meetings have worked through several models of lease fees and made recommendations. They are just beginning the work on service fee models. If they can stay on track and keep the momentum of the meetings moving forward, the intent is to have a recommendation that Parks can take to the Minister in February/March of 2019 with general consultation to follow, potentially in the late spring.



Nichola extended her thanks to both Frank Weiss and Dave Ennis who continue to work behind the scenes to offer guidance and advise on reports from the Working Group.

MPPCOA is also engaged with parks in making recommendations for changes being incorporated in the Cottaging hand book. Again, if time lines can be maintained, the hope is that the new one will go to the cottagers in the new year. Part of that project has already been released as the new Development Application Package that was sent out by email in the spring.

On a question regarding which of the associations representing provincial park cottagers were not as yet members of MPPCOA – Nichola replied that they were primarily in Nopiming Park which has several lakes with small associations. Presently there is activity attempting to their amalgamation.

On a question regarding expenses incurred by the President for participation in the MPPCOA meetings Nichola stated that she is not reimbursed and does it voluntarily as part of her commitment to MLCOA.

It was moved by Nichola Wigle and seconded by Wayne Hiltz that the report be accepted.

MOTION CARRIED

b) Friends of Moose Lake Not-for-Profit Organization

President Wigle noted that, from discussion at the 2017 meeting, the Executive Committee has been investigating the issues and merits on the formation of separate not-for-profit charitable association that could direct funding for improvements to the park.

While the Executive Committee will continue to consider the initiative, the indications have been that the requirements (separate organization, need for an audited financial statement, issuing of receipts for tax purposes) and costs (\$1500 to \$2000 annually) would be a deterrent.

A cottager with experience from involvement in another charitable organization cautioned that with the governmental controls placed on such arrangements seriously limits the freedom of the organization.

There was the suggestion that MLCOA could initiate its own internal fund for voluntary contributions with the proceeds used for Park improvements. The difference being that there would be no receipt for tax purposes.



It was moved by Nichola Wigle and seconded by Wayne Hiltz that the report be accepted.

MOTION CARRIED

7. Introduction and Remarks from the Parks and Protected Spaces Branch (PPSB)

Nichola Wigle welcomed PPSB representatives;
Bill Prevost, District Park Supervisor for St. Malo and Moose Lake Provincial Parks
Dan Cooper, District Conservation Officer – South East Manitoba
Lynn Bennett, Moose Lake Park Foreman

Bill Prevost addressed the meeting reporting as follows on topics previously identified with Nichola Wigle:

- On lot inspections and permits –the more knowledgeable person to contact would be Cheryl Mason whose contacts are on the MLCOA website. He noted that Cheryl has many cottage areas to service and that sometimes responses might be delayed.
- On permits for trailers and tents on cottage lots –permits are required and the person to be contacted for expedited applications is Tina Pratt. Her contact information will soon be available through the MLCOA website. On a question with respect to season-long permits it was noted that the permit requirement applies to both lease holders and guests. An aspect of the requirement is evidence of insurance coverage on the trailers.
- On the winter aeration of the water (to preserve fish stock) — Mr. Prevost noted with appreciation the contribution of Steve Roznowski to the implementation and improvement of the legacy system which provides an open water area which has proven to be an effective method of maintaining oxygen for the fish. Based on information from a Fisheries Biologist the previously proposed 'bubbler' system as a replacement is being revisited.
- On the lake level control structure – Manitoba Infrastructure, which has jurisdiction over the facility, has done an onsite assessment and indications are that the structure will be replaced on a two-year horizon. In the interim there has been authorization to install a system to limit access to the structure to prevent mishaps.
- On the access lanes at the park gate – the addition of a second lane to accommodate permit-holding through traffic has issues of signage, approach speeds, and Park Pass recognition that the Department recognizes and needs to be addressed. Speed bumps were suggested as a helpful addition.

Questions following the remarks involved.



- An interchange on the issue of the win rows resulting from road-grading and snow clearing. There are inter-departmental priorities and complexities that complicate the process.
- On dust control there is the perennial issue of which areas of park's road system are serviced (given budgetary limitations) and the timing of the application of the agent in relation to the cottaging season. Mr. Prevost suggested that there are opinions emerging suggesting that pre-winter application might be more effective – it would be investigated.
- On the status of the proposed enhancements to the group use area – it continues to be part of the overall plan with electrical service and possibly toilet facilities.
- On the previously suggested intention of a by-pass road around the resort and camping areas – indications are that the project is “away far back”.

Dan Cooper provided his remarks. Some points covered were:

- He appreciates the increased recognition that cottagers have been exhibiting to his presence in the Park. His expression of appreciation was acknowledged.
- In the course of the discussion Mr. Cooper provided background on the extent of his area responsibilities noting that they extend beyond enforcing regulations within Moose Lake Provincial Park (St. Malo and Birch Point) plus fire-fighting operations. As of the time of the meeting he was the only District Conservation Officer for the area – should probably be three.
- He advised that his priority enforcement concern is with speeding on park roads. He noted that on the August long weekend one driver was issued a ticket for travelling 56 km/hr in the 20 km/hr zone at the public-beach area. It was noted that the issue of speeding is apparently attributable to “the whole group”. Appreciation was expressed of his action of enforcing the speed limits.
- He suggested that if the MLCOA was to acquire speed bumps for cottage roads the Department would install them.
- He introduced the issue of the enforcement of boating regulations – noting that he had issued a ‘ticket’ based on a personal watercraft jeopardizing the safety of a water skier. There followed a discussion on aspects of,
 - enforcement jurisdiction
 - the availability of the RCMP (boat operation being a Federal jurisdiction),
 - boat operators licence requirements



- the importance of cottagers and their guests respecting the frontage of neighbours when water skiing.
- o On a question with respect to the private installation of buoys Mr. Cooper's observation was that there seemed to be no reason why a cottager would not be allowed to place suitably marked and anchored buoys to deter boat operators from violating the requirements in the regulations for distance from docks.

Lynn Bennett noted that the other representatives had covered the major issues and declined to elaborate other than to mention the contribution of the Province's Green Team Program in supporting the operations of the Park.

It was noted that dependants of some cottagers had participated in the program during 2018.

8. New Business

There was no new business brought forward

9. Report of Officers

a) President

Nichola Wigle provided an oral report. In so doing she commented: on the irony of a hot sunny summer being interrupted by rain only on the Association's Family Fun Day (FFD) gathering,

She noted that participation in the FFD continues to grow with almost 300 in attendance and that it is a great opportunity for cottagers to participate and get to know their neighbours. Appreciation was expressed for the efforts of the many volunteers who helped to make the event a success.

Special mention was made of the BBQ mastery of Wayne and Pat Shymko who will be stepping away from the task after five years of dedicated service that has contributed greatly to the success of the event.

Thanks to the dedication of Wayne and Chad Hiltz Moose Music continues to grow too. It enjoys the support of Parks management and as it includes both cottagers and campers it is a great community building event. There were 155 attendees at the peak of the evening, with several campers bringing instruments in anticipation of performing.



Nichola advised that she was stepping down as President this year as new voices are brought into the association. She will continue to serve as past president for one year and continue work with the MPPCOA. She expressed her appreciation to the members of the Association for having had the privilege to volunteer closely with them over the previous six years.

It was moved by Jeff Wigle and seconded by Verna Danylchuk that the report be accepted.

MOTION CARRIED

b) Treasurer

Treasurer Pat Weiss had distributed an Income and Expense Report for the year leading up to the Annual General Meeting at the registration desk (**Appendix A**). It included a breakdown of both income and expenses. With regard to income, 78 out of the 91 cottages had paid the 2018 dues. She noted that at the annual dues had been increased at the 2017 AGM from \$25 to \$40. The total assets of the Association were shown as \$9666.32.

Pat provided comment and explanation on some of the expense items.

There were no questions on the report.

It was moved by Jeff Wigle and seconded by Verna Danylchuk that the report be accepted.

MOTION CARRIED

10. Election of Officers and Directors

President Wigle noted that there were five positions on the Association's Executive Committee open. She explained that the Committee typically holds four regular meetings per year plus two additional meetings with PPSB and organizes the Family Fun Day and Moose Music Event.

She called upon Past-President Verna Danylchuk to chair the meeting for the purposes of nominations and elections.

- **President**

Verna Danylchuk called for Nominations for the position of President.



It was moved by Nichola Wigle and seconded by Dave Ennis that David Morrow be nominated as President. Mr. Morrow indicated his willingness to serve.

After calls for further nominations and with none forthcoming it was moved by Wayne Hiltz and seconded by Peter VanderLinden that nominations close.

MOTION CARRIED

Dave Morrow was declared elected.

- **Vice-President**

Verna Danylchuk called for Nominations for the position of Vice-President.

After three calls for nominations there were no motions or volunteers. That being the case it was noted that the Executive Committee has the authority to make appointments to fill vacancies and that the Committee would be seeking volunteers.

- **Secretary**

Verna Danylchuk called for Nominations for the position of Secretary.

After three calls for nominations there were no motions or volunteers. That being the case it was noted that the Executive Committee has the authority to make appointments to fill vacancies and that the Committee would be seeking volunteers.

- **Treasurer**

Verna Danylchuk called for Nominations for the position of Treasurer.

It was moved by Jeff Wigle and seconded by Peter VanderLinden that Pat Weiss be nominated as Treasurer. Ms Weiss indicated her willingness to serve for another year only.

After calls for further nominations and with none forthcoming it was moved by Wayne Hiltz and seconded by Jeff Wigle that nominations close.

MOTION CARRIED

Pat Weiss was declared elected.

- **East Side Director**

Verna Danylchuk called for Nominations for the position of East Side Director.



It was moved by Wayne Hiltz and seconded by Peter VanderLinden that Keith Wilford be nominated as an East Side Director. Mr. Wilford indicated his willingness to serve.

After calls for further nominations and with none forthcoming it was moved by Wayne Hiltz and seconded by Jeff Wigle that nominations close.

MOTION CARRIED

Keith Wilford was declared elected.

- **West Side Director**

Verna Danylchuk called for Nominations for the position of West Side Director.

After calls for nominations with none forthcoming Phil Fontaine volunteered.

It was moved by Wayne Hiltz and seconded by Ken Adam that Phil Fontaine be appointed as West Side Director and that nominations close.

MOTION CARRIED

Nichola Wigle resumed to control of the meeting.

11. Other Business

No further business was brought forward.

12. Adjournment

On a motion by Wayne Hiltz seconded by Verna Danylchuk the meeting adjourned at 11:36.

APPENDIX A

Moose Lake Cottage Owners Association

Annual General Meeting Sept. 1, 2018

Income and Expense Report



<u>Non-Profit Chequing</u>		
Balance Forward		3401.25
Income		3388.91
Expenses		3097.75
Balance		3692.41
<u>Plan 24 (savings)</u>		
Balance forward		3462.76
Interest		11.15
Balance		3473.91
GIC	Maturity Oct. 19, 2018	2500.00
Total Assets		9666.32

Detailed breakdown of Income and Expenses since 2017 AGM

<u>Income</u>		
2018 Dues Collected to date	(78 cottages)	3119.66
Donations to Family Fun Day		140.00
Interest		54.25
2017 Dues collected at AGM		75.00
Total		3388.91



Expenses		
2017 AGM Expenses		67.97
Family Fun Days		2105.68
Moose Music		190.10
Insurance		459.00
Memorials		50.00
MPPCOA and MACO dues		225.00
Total		3097.75

Notes by Dave Ennis