



Minutes of the 2017 Annual General Meeting of the Moose Lake Cottage Owners Association (MLCOA)

The 2017 Annual General Meeting of the MLCOA was held at Camp Moose Lake, Moose Lake Provincial Park on 2 September 2017 at 10:00a.m.

1. Call to Order

The meeting came to order at 10:07 with President Nichola Wigle presiding. Voting cards were issued to representatives of those cottages in attendance with additional ones to proxy holders.

The President welcomed all noting that there were some new members of the Association resulting from changes of ownership of some cottages.

Peter and Agatha Reimer
Erwin and Maria Toews
Jeff Bell
Deb and Jack Watt

Nichola thanked the Moose Lake camp for providing the excellent venue.

2. Quorum

Treasurer Pat Weiss reported that representatives of 33 cottages were represented and 9 were represented by proxy. The requirement of thirty cottages, including a quorum of the Executive Committee being present, a quorum was declared.

3. Adoption of an Agenda

President Wigle noted that a proposed agenda had been distributed prior to the meeting by email to most cottages. She requested that the order of items 8 and 9 be reversed as the only change to the agenda. There was no objection to the change.

It was moved by Frank Weiss seconded by Dave Morrow that the amended agenda be adopted.

MOTION CARRIED



4. Introduction of the Executive Committee

Nichola Wigle introduced the members of the Executive Committee in attendance –

Nicola Wigle – President
Wayne Hiltz – Vice President
Pat Weiss – Treasurer
Peter Vander Linden – Director East Side
Karen Taraska-Alcock – Director East Side
Doug Thiessen- Director West Side
David Graham – Secretary

Not in attendance
Dave Friesen- Director West Side
Past President- Verna Danylchuk

5. Minutes of the 2016 AGM

Dave Morrow requested slight revision to the 2016 minutes to show he is not the Manager of Camp Moose Lake. This change has been made to the final issue of the 2016 AGM minutes.

It was moved by Frank Weiss and seconded by Dave Morrow that the amended minutes of the 2016 Annual General Meeting, be adopted.

MOTION CARRIED

6. Update on matters arising from 2016 AGM

a) Manitoba Provincial Park Cottage Owners Association MPPCOA, initiative on rents and fees.

- There are 6200 cottages in Manitoba Provincial Parks
- 4500 of these are represented in 6 associations
 - o Duck Mountain Provincial Park COA
 - o Grindstone Provincial Park COA
 - o Hecla Heritage Village COA
 - o Hecla North Shore COA
 - o Moose Lake Provincial Park COA
 - o Whiteshell Provincial Park COA



Nichola Wigle is our representative on the MPPCOA.

It is set up that each association has an equal vote per cottage association. The ongoing work, ie to review the models for crown land rents and service fees. PPSB has provided other provincial park models and service costs for consideration as a starting point in developing a new model.

The next meeting of the working group is September 6. The group is to look at crown land rents and service fees. The goal is to complete the review by the end of November with a new model for rents and fees to be in place for 2018.

Nichola indicated so far the meetings have been open and transparent and thanked Dave Ennis for attending meetings in her absence.

The agreed upon freeze to fees and rent ends in 2019.

Karen Taraska-Alcock asked if the new model will reflect different costs for parks with different services. Nichola indicated that yes, the goal is to show the fees and the cottages assigned costs.

Karen asked how others can get involved. Nichola recommended that recommendations from the working group will be mailed to MLCOA members. A special briefing meeting could also be organized if MLCOA members are interested. Scott Nicol and Kathy Blanchard from PPSB are working on revisions to the cottage owners handbook with a goal of Spring 2018 completion.

b. Trailers and tents on lots

- Requires a 1-page form to be filled out
- Requires a site plan drawing showing the location required.
- It will be included in the square footage

Visiting guest process was not discussed.

c. Altru Agreement Response

The executive drafted a letter and Nichola sent to the Health Minister after his comments in the media raised concerns with the executive. The troubling concern was that Minister Goertzen inferred that the agreement was only to apply to Permanent Residents which left confusion if cottage owners or their guests would be covered under the agreement.

The letter response was emailed to MLCOA members and indicated that it applies to all Manitobans. Members are advised to read and interpret the Ministers office letter when deciding on whether to utilize the agreement.

The agreement only applies to Altru locations in Warroad and Roseau.

The executive committee will continue to be in contact with Piney and would like to join with them if they are successful in arranging a meeting with the health Minister.



7 Introduction and remarks from the Parks and Protected Spaces Branch

Nichola introduced the 2 Parks and Protected Spaces members in attendance.
Bill Provost - District Park Supervisor
Cheryl Mason – Park lot development Inspector

a Guidelines_for Transfer Station use

Bill Provost requested that we respect the area for leaves and brush. If there is anything else in this pile it must be manually removed. There is one bin which is designated for building materials. If this bin is full it is ok to put building material in the regular garbage bin. A question arose on when the hazardous material cage will be emptied. Bill indicated they are waiting on a license to transport and remove.

b Provincial Park Permit or Work Permit Process

Cheryl Mason was requested to explain the different permits and when they are required.

Cheryl indicated that they are basically the same work permits. Provincial Park Permits are for applicable work within a provincial park while work permit terminology is for work outside a provincial park.

Cheryl indicated that this year was especially challenging for the permit approval process in that many managers voluntarily left leaving issues with support staff missing or lack of training. She also indicated she had to take on more work from a colleague and that some of the issue in delays is her own time management.

Due to these challenges she was honest in that when she has a number of files open she does not answer emails or may not return phone calls.

She tried to answer some questions about when permits are required.

- If building a structure over 108 sq feet a building permit is required from the fire commission. A Provincial Park Permit may not be required.
- If bringing in big equipment a Provincial Park Permit is required.
- If work will be done in the buffer zone a permit may be required and letters of support from neighbours may be required.
- In general if beautifying your cottage or just re-shingling a roof a Provincial Park Permit is not required.

If there are any questions she suggested emailing or calling her.

There was a question on whether we are still restocking the lake. Bill indicated that yes, we are still restocking the lake annually and the information can be found on a website.



Action: Bill offered to get the website information we can pass onto members.

See Link Below:

http://www.gov.mb.ca/waterstewardship/fisheries/fish_stocking_gMap_MVC_V2/index.html

Bill indicated that we will still use the old aerator system for this winter but there may be a new system for future years.

Bill indicated that he will be working on a second lane at the park gate for cottage owners and pass holders to which there was thunderous applause. A new Park foreman has been hired to work on the bypass. Bill also presented drawings showing long term plans for a campground bypass road which is a safety item and which is still surviving on capital spending requests to the government.

Bill in general indicated that it will be a tougher year for improvement projects. The years have been good with money flowing under the previous government but the new government is slowing down spending. There is also no revenue coming from the recycling station.

Bill was asked prior to the meeting to comment on concerns of the condition of the lake dam. Bill indicated that Manitoba Infrastructure had been contacted and came and looked at the structure. Manitoba Infrastructure indicated that maintenance is required but there is not immediate threat of failure. It is on the list of capital spend requests.

There was a question on why dust suppressant was applied in mid August. Bill replied that there was a by-election that requires a black out period of project spending which affected their ability to apply earlier. He also indicated many parks used the product as a road stabilizer so it was not a wasted application.

8 Report of Officers

a President

Nichola presented her report. Some Highlights include:

- Family Fun Day attendance 263 increase over last year.
 - Fireworks 150 An amazing display pulled together in just 2 weeks.
- Although not discussed in detail at the meeting for time constraints, there were many people to thank for this show, here is an attempt:
- Thanks to unnamed executives that spent a great deal of volunteer time dealing with permits, insurance, location, logistics, contracts, cottager concerns, collecting contributions.... - you know who you are.
 - A huge thanks to the 26 cottagers that contributed.



- An addition huge thanks to the corporate sponsors who basically wrote the check for what was needed at the last minute to ensure this would happen.
- Thanks to Alex Arroyo, Graphic Designer, for work on the poster.
- Parks and Protected Spaces for assistance expediting permits and their support clear hurdles, concerns, and distributing flyers.

Nichola concluded her report by indicating that it has been positive and open relationship with Parks in the past year.

There was a motion to accept the Presidents report from Dave Ennis which was seconded by Wayne Hiltz.

MOTION CARRIED

b Treasurer

Pat indicated the summarized report will be attached to the minutes.

Pat addressed a known question related to the funding of Fireworks 150. Pat indicated that no MLCOA funds were used to finance this event. Money was raised specifically for the event but run through the MLCOA bank account. In fact there is \$623 left over which must be decided upon.

Pat did an excellent job of going through the current status of finances.

Pat made those in attendance aware that our income for the year was \$2,378. Her projected expenses going forward after explaining assumptions is \$2,694.

This would require a contribution of \$32 per contribution cottage.

There was a motion to accept the report by Pat Weiss and seconded by Phil Fontaine.

9 New Business

In light of the expected shortfall between income and expenses there was a motion to increase member fees from \$25 to \$40. It was noted that there had been not increase to fees in several years.

Motion put forward by Pat Weiss and seconded by Phil Fontaine. A show of hands indicated unanimous approval.

MOTION CARRIED



10 Election of Officers and Directors

Nichola Wigle called upon Vice President Wayne Hiltz to conduct the nominations. The Association's constitution requires that the Officers are to be elected annually, and director positions being two years.

Wayne Hiltz called for nominations for the position of East Side Director.

It was moved by Karen Taraska-Alcock that Peter VanderLinden be nominated as East Side Director.

After a call for further nominations and with none forthcoming it was moved by Karen Taraska-Alcock and seconded by Dave Ennis that nominations close.

MOTION CARRIED

Peter VanderLinden was declared elected.

Wayne Hiltz called for nominations for the position of Vice President.

It was moved by Frank Weiss that Wayne Hiltz be nominated as Vice President.

After a call for further nominations and with none forthcoming it was moved by Phil Fontaine and seconded by Frank Weiss that nominations close.

MOTION CARRIED

Wayne Hiltz was declared elected.

Wayne Hiltz called for nominations for the position of Treasurer.

It was moved by Jeff Wigle that Pat Weiss be nominated as Treasurer.

After a call for further nominations and with none forthcoming it was moved by Dave Ennis and seconded by Frank Weiss that nominations close.

MOTION CARRIED

Pat Weiss was declared elected.

Wayne Hiltz called for nominations for the position of Secretary.

It was moved by Frank Weiss that Dave Graham be nominated as Secretary

After a call for further nominations and with none forthcoming it was moved by Karen Taraska-Alcock and seconded by Dave Morrow that nominations close.

MOTION CARRIED

David Graham was declared elected.



Wayne Hiltz called for nominations for the position of East Side Director.

It was moved by Peter Vanderlinden that Karen Taraska-Alcock be nominated as East Side Director.

After a call for further nominations and with none forthcoming it was moved by Karen Taraska-Alcock and seconded by Dave Morrow that nominations close.

MOTION CARRIED

Karen Taraska-Alcock was declared elected.

Wayne Hiltz called for Nominations for the position of President.

It was moved by Dave Morrow that Nicola Wigle be nominated as President.

After a call for further nominations and with none forthcoming it was moved by Jeff Wigle and seconded by Frank Weiss that nominations close.

MOTION CARRIED

Nichola Wigle was declared elected.

Wayne Hiltz called for Nominations for the position of West Side Director.

It was moved by Doug Thiessen that Dave Friesen be nominated as West side director. (2 year new term).

After a call for further nominations and with none forthcoming it was moved by Dave Morrow and seconded by Frank Weiss that nominations close.

MOTION CARRIED

Dave Friesen was declared elected.

11 Other Business

There was a discussion on the possibility of setting up a "Friends of Moose Lake" not for profit for funding events improvements funded by or jointly with Parks. It was discussed that we may need the services of a professional accountant and lawyer to get this set up.

Action: Nichola indicated she would look into setting this up.

12 Adjournment

motion by Wayne Hiltz seconded by Dave Ennis the meeting adjourned at 12:00pm

Dave Graham
Secretary